

**Alnwick Community Partnership**  
**Alnwick and Denwick Neighbourhood Plan**  
**Steering Group Meeting 16th September 2014 at 6.30pm**  
**Mechanics Institute Percy Street, Alnwick**

**Agenda**

1. Apologies
2. Minutes of the meeting of the Steering Group on 19/8/14 (to follow)
3. Matters arising
4. SEA Scoping and Assessment (See attached) – Peter Biggers
5. Community Engagement for the draft plan – Sue Patience
  - Events planning and staffing for food festival / beer festival
  - Further ideas for reaching hard to reach groups
  - Consultation responses so far and analysis (see attached) – Bill Batey
  - Drop In and Community Partnership Discussion Forum Thursday 18/9/14 – Final arrangements (see programme attached)
6. Budget Update
7. Any Other Urgent Business
8. Date of next meeting – **21 October 2014 – 6.30** - at Mechanics Institute Percy Street

**Please Note : If Members cannot attend the meeting please make arrangements for a representative from your organisation to attend in your place. This is important so that the Steering Group is always quorate and can carry out the business effectively.**