

Alnwick and Denwick Neighbourhood Plan Steering Group

Minutes of meeting held on Tuesday, 16 October, 2012
Council Chamber, 1 Clayport Street, Alnwick at 6.30pm

Present

Alan Symmonds (AS),
Cllr. Gordon Castle, NCC delayed arrival
Cllr John Taylor, NCC
Susan Patience (SP), Gallery Youth
David Lovie (DL), Alnwick Civic Society
Martin Murphy (MM), Transport Topic Lead
Philip Angier (PA), Alnwick Chamber of Trade
Colin Barnes (CB), Northumberland Estates

In Attendance

Peter Biggers (PB), Project Coordinator
Kevin Bartlett (KB), NCC
Charlotte Colver (CC), NCC

Apologies for absence

Bill Batey (BB), Alnwick Town Council
Mike Powell,
David English, NCC
Ian Walker,

1.0 Minutes of Last Meeting

The Steering Group agreed that minutes from the last meeting held on 18 September 2012 were a true record.

2.0 Matters arising not on the agenda

2.1 No matters arising

3.0 Issues and options stage

3.1 The Topic Leads reviewed the following draft Issues and Options papers:

- Housing
- Environment
- Education

3.2 Discussion on the Housing paper highlighted for inclusion in the issues and options consultation a particular problem of youth homelessness in Alnwick and the level of growth needed for Alnwick. The County's Strategic Housing Land Availability Assessment (SHLAA) process was discussed in relation to sites around Alnwick. The group considered that a plan of SHLAA sites should not be included at this stage. CC suggested Steve Robson in NCC would be the person to talk with for further information.

3.3 With regard to the Environment paper the issue of dog fouling nuisance was raised as prominent in the December 2011 consultation. A planned response would need to take a proactive approach to providing dog walking routes rather than necessarily adding dog bins, or as now installed multi-waste bins, which would need emptying. There was much discussion on the topic of solar panels in the Conservation Area and some rewording requested.

- 3.4 Ian Walker has made a start on the Education paper. PB will discuss the Tourism topic with Andrew Duff with a view to arranging a workshop on November 7 or 12.

Actions:

- **PB to discuss with Andrew Duff the possibility of leading a tourism forum with the Group and preparing a Tourism paper. NB Workshop date now arranged as 26/11/12.**

4.0 Community engagement for Issues and Options

- 4.1 An engagement workshop to design the final questions for the questionnaire with all the topic leads present if possible, is to be arranged for November 3 with Chris Anderson or support from Locality. Dates are being confirmed for the next round of engagement to include:

Launch mid December

Full Community Partnership Meeting 18 December

Christmas market and Northumberland Hall event 21 December

Alnwick North Community Centre to coincide with an event there

High School event - December

5.0 Budget update

- 5.1 At month end of October there has been £5449.64 expenditure from the budget of £12,600 (which includes £600 carried over from last year – allowed for in 2011-12 budget but not spent until July 2012)). The Coordinator has been paid up to the end of September; £234 to Plangle, £600 for the website and costs associated with the event at St James Church Rooms. It was agreed to buy more banners and stands for approximately £80-£90.

6.0 AOB

No further business.

7.0 Date of next meeting

Next Steering Group meeting, following the previously agreed format of the third Tuesday of the month, will be held on Tuesday, 20 November, 2012 at 6:30pm in the Council Chamber