

Alnwick and Denwick Neighbourhood Plan Steering Group

21st January 2014

Clayport Street, Alnwick

Present:

Martin Murphy, Transport Topic
David Lovie, Heritage and Culture topic
John Taylor, Denwick Parish Council
Sue Patience, AYPAs, Gallery Youth
Roy Todd, Education Topic
Philip Angier, Retail and Town Centre topic
Colin Barnes, Northumberland Estates

In Attendance:

Peter Biggers, Project Coordinator and chair for the evening
Bill Batey, Alnwick TC
Charlotte Colver, NCC
David English, NCC
Kevin Bartlett, NCC, notes

Apologies:

Rachael Roberts, Marc Johnson, Gordon Castle, Bill Grisdale

1.0 Minutes of the last meeting:

Approved

2.0 Matters Arising:

- 2.1 3.1 **Bill Batey** to follow up discussion with County Council re the status of the plan. Still outstanding
- 2.2 4.2 No reply from Barbara Henderson, **Peter B** to chase up
- 2.3 5.0 Core Strategy response submitted

3.0 Community Engagement:

3.1 A consultation statement checklist has been produced. Thanks to Chris Anderson for pulling this together. It was asked if Chris A could have an input to collecting the information needed as this would look good to the inspector that an external person was involved.

3.2 There is a need to collate as much evidence as possible for the statement. The information and evidence is there, it just needs pulling together **Sue P** to have first draft of consultation completed to date by end of February

3.3 Can anyone with suitable pictures for the plan pass them on to Sue P for publication on the website: **ALL**

4.0 Core Strategy:

4.1 PB submitted comments on 2nd January with input from Martin M and Rachael R. An acknowledgement has been received

4.2 Feedback responses will be sent from County Hall. It was also noted that there will be further feedback sessions with parish councils, to be arranged shortly

4.3 It is envisaged that the Consolidated Draft Plan for the County will be out for consultation in April/May. It is not at a statutory stage yet, this will be the Submission Draft Plan stage, likely to be in July/August when most comments and changes will have taken place. It may be possible to run the neighbourhood plan consultation to run alongside the core strategy consultation to help tie the two together.

4.4 The Town Council core strategy responses were circulated

5.0 Drafting the Plan:

5.1 A report on progress of the plan was circulated by Peter B. This template will be used to update the steering group at every meeting from now on.

5.2 Sustainable Development Strategy: This chapter will outline the “big picture” and delivery of the plan as well as outlining the sustainability principles. The first draft will be presented to the next meeting.

5.3 Environment: Still working on site proposals. Will be circulated for the next meeting. A map of open spaces has been produced by Charlotte C for discussion

5.4 Economy and Employment: Need a meeting with James Cowen before the next steering group meeting. David Cross from Planning Aid to attend this meeting

5.5 Housing: Some site assessments still to be done

5.6 Retail and Town Centre: First draft complete. To be revised following comments by Peter B. Jonathan Nicholson to contact Philip A. 2nd version to be ready for next meeting.

5.7 There is a need to finalise where impacts on other chapters are. This possible best left until all chapters are written and then agree to moving elements between chapters

5.8 Transport: Laura Emmerson from Planning Aid and Rob Naples to meet with Martin M and Peter B on 5.2.14. Need to invite Margaret Robinson (Local Transport Manager) to this meeting

5.9 Heritage and Culture: Revised draft and comments back from Peter B. The County Archaeologist and Sharon Kelly the conservation officer for the County Council would like to meet along with Alan Hunter from English Heritage. Charlotte C is the policy officer for the meeting.

5.10 Community Facilities: Roy T has some issues with producing the Education element of this chapter as things seem to be changing day to day. As the situation is still fluid and the plan is for 10 years it is best to assume the middle schools are to go and that their sites will be available. **Peter B** is to look at what has been produced so far and advise. There is a need to consider the wider Education catchment area, rather than just the Alnwick Federation Area.

5.11 Bill B has done the leisure facility element of the Community Facilities Chapter. Rob Naples at County Council to be contacted re community facilities. It was noted there are also issues with community facilities and the fluid nature of changes in this area.

5.12 Will the plan include a section on implementation and how it will be reviewed?
Yes.

5.13 Community Action Plan: An example template was presented to the meeting. There was discussion around the content of this document. It was acknowledged that there needs to be buy in from partner organisations to make it work and that the document could not commit expenditure without partners agreeing. It needs to be realistic. **Topic Leads** to input information for further discussion.

5.14 For the Action Plan it was also noted that this is a supplementary plan and not the subject of the referendum as regulations restrict what can be included in the statutory neighbourhood plan. High level actions will appear in the main neighbourhood plan with detail in a separate action plan to include detail of delivery. It is important to use the action plan to get the community engaged.

6.0 Strategic Environmental Assessment:

6.1 This needs to be done, or at least started before the consultation in May. A methodology needs to be devised. The County Council can assist with this and as a first step will carry out the screening for SEA as soon as final drafts are available.

7.0 Dates for Topic Meetings:

22nd Feb provisionally for Employment

8th March for communities

8th Feb for Environment

Peter B to-mail dates to all

Other chapters to be arranged in March.

8.0 Site Assessments: Environment

For the next meeting

9.0 Budget:

Expenditure of £7313.51 on consultancy fees, Neighbourhood Plan flyers and Web Site.

£1160 of this from the development fund

10.0 AOB:

10.1 Charlotte C presented the open space maps to the meeting. The majority is existing open space but some areas not on PPG17. At present PPG17 has not been replaced. There is a need to designate open space as part of the overall Neighbourhood plan

10.2 Sites of Nature conservation being looked at. Local greenspace designations being looked at as well.

Date of Next Meeting: 18th February, 6.30pm at Clayport Street